

# Oleg Romanov

**Date of Birth:**

24 Oktober 1975

**Objectives:**

Project Controls and Management

**Languages:**

Russian, English, German basic, Italian basic

**Education:**

1992-1997 The Orenburg State University  
Orenburg, Russia  
Economy and management department  
The Engineer-Economist on a speciality – Information and Business  
Systems in Economy  
1988-1992 Mathematical school.

**Skills:**

- Economy & Management of an enterprise. Project Management. Theory of planning. Risk Management. System analysis. Business analysis. Financial analysis activity of an enterprise. Business accounting. Time Management. Code of Business Conduct and Ethics. Internal Audit.
- Primavera Project Planner, MS Project, Maximo, APT, PowerDOCS
- MS Office(with Macros VB), AutoCad, MicroStation; MS Win XP, Novell NetWare, MS Exchange, Internet ; Basic, Assembler, Pascal, C++, DBMS Fox\_Pro.
- PC Hardware. PBX - Ericsson MD110. CISCO Routers
- Driving license Categories B, C.
- H2S Competency Certificate.

**Marital status:**

Married, 3 Children

**Citizenship:**

Russia

**Tel:**

+65 83004507, +6563726870

**E-mail:**

[rop75@mail.ru](mailto:rop75@mail.ru)

**Work Experience:** (More than 11 years)

January, 2008 – present

**FOSTER WHEELER ASIA PACIFIC (Singapore)**  
**Project Controls Manager** (EPCM Project) Bulk vaccine facility.  
**Client: Glaxo Smithkline Biologicals**

**Duties:** Project Schedules, Costs, Manpower and Materials controls by company systems. Project Control team effective management and support. Field project controls. Provide assistance to Construction Managers and other Dept. in order to speed up the construction process. Establish perfect logic links in the schedule. Reviewing, approving, correcting all contractors schedules and integrating them to our plan. Two, four Weeks Look-Ahead and critical activities by P3. Daily and weekly meetings with clients, contractors and management (With construction schedules presentations). Weekly and Monthly Project Progress Reports (With Physical progress curve, Production curve, Iso tracking etc.). Control of commitments against approved budgets. Prepare and analyse monthly and annual cost reports. Project Risk Management.

September, 2003 – January, 2008

**Dietsmann S.p.A. & Tecnomare S.p.A. (Eni S.p.A.)**  
**(Branch in Kazakhstan - Karachaganak oil & gas field)**

**Planning & Cost Control Coordinator** (Design Engineering and Construction Projects: Wells, Waste Management Complex, Liquid Treatment Plant, Liquid Mud Plant, Interconnecting Line, Firewater System, Wellheads Telemetry and Upgrade, Trunk Line, Local inhibitor storage vessel, Chemical storage Area, Relief and Blow down system, Closed drain system, Hazardous Area Classification Assessment, Lightning Protection system, Power Supply, 35 kV OHL, etc.)  
**Client: Karachaganak Petroleum Operating b.v. (British Gas, Lukoil, Eni-Group, Chevron Texaco)**

**Duties:** Control and management the planning and project control operations of the company. Coordination of the providing Reports for the Meetings with clients, contractors and management regarding projects progress situation. (With presentation through the desktop projector). Control of the Minute of meetings. Do duty for Project Coordinator during his off-shift. Technical trainings Schedule for the coming Projects. Coordination, Control & Monitoring all contractors sched-

ules. CTR (Cost, Time ,Resource) activity sheets preparation. Coordination, Control and Providing of the following Weekly, Monthly, Quarterly and Yearly reports: Overall Progress, Next Scheduled Activities, Project modifications, Work Hours, monthly Projects Cost for invoices, Monitoring Project costs against budget, "S" Curve diagram, Manpower Histogram, Resource Diagram, Weight of Activities, Doc. Register, etc. Projects Cost Control & Analysis, Progress Analysis, Cost forecasting. Periodical research to find the better systems relevant to the project control activities. Technical and economic calculations for the approved capital project plans. Coordination and Providing of the projects presentations. Coordination and production of the presentations for management board. Few subordinate specialists. Control of the all company processes relevant to the cost and planning activities.

**July, 2005 – December,2005**

**(temporary contract by Dietsmann)**

**Karachaganak Petroleum Operating b.v. (Kazakhstan)**

**Planning/Cost Control Engineer. Central Maintenance Planning Section.**

**Duties:** Permanent contact with Unit planners and Supervisors at KPC (Karachaganak Processing Complex) to provide the correct data for the KPO Maximo system required for the proper KPC work scheduling. To prepare the KPC Two Weeks Look-Ahead and highest priority activities Plans. Corrective & Preventive maintenance job plans. Weekly analysis of maintenance & production costs (by department). "S" Curve diagram.

**Cost Advisor. Maintenance & Production Department, KPC**

**Duties:** Cost Advisor in Maintenance & Production Department.(Including contact with manufacturers and vendors) Provide the right material APT analysis for Purchase Requisition. (Calculation optimal quantity of stored materials) Control of commitments against approved budgets. Ensure correct allocation of approved expenditure. Prepare cost estimate for capital projects, including general purpose, economic, administrative and other costs. Perform estimate, normative and planning calculations for capital construction works. Prepare and analyse monthly and annual cost reports. Produce the list of normative costs for capital projects management analyse deviations. Monitor status of non-complete production, works and construction facilities and develop cost forecasts. Liaise with Contract and Planning functions to develop cost forecasts, earned value and phasing calculations for capital projects.

**April, 2000 – September, 2003**

**cJSC KIOS (Expertise-Sices Ltd and local AksaiGasService, Kazakhstan - Karachaganak oil & gas field)**

**Planning & Commercial Engineer** (Projects: Flow lines, Gas Pipe lines, Condensate storage tanks, vessels, piping, supports, etc.)

**Client: Karachaganak Petroleum Operating b.v. (British Gas, Lukoil, Eni-Group, Chevron Texaco)**

**Duties:** Drawing up and management the programs for the planning operations of the company. Weekly meetings with clients, contractors and staff. Coordination, Control & Monitoring all contractors schedules. Weekly and Monthly reports relevant to the work progress and analysis. Control of commitments against approved budgets. Prepare cost estimate for capital projects , including general purpose, economic, administrative and other costs. Prepare and analyse monthly and annual cost reports. I attended the workshop session on topic "Budget Compilation" and participated in Business Analysis Exercises with satisfaction (**Certificate**). Coordination and production of the qualifications, presentations, invitations to tenders, elaborating Tender Offers (quotation), contacting vendors and choosing best ways of necessary production and service supply in order to comply with high quality standards and low prices. Comparison the local standards (GOST, Russia) with ASME and local materials market investigation. Interpretation of drawings.

**September, 1997 – April, 2000**

**Regional TELECOM Company (Russia)**

**Lead Information Systems Engineer (regarding planned-economic & accounts departments)**

**Duties:** Support of the all computer programs (for planned-economic & accounts departments) and training of work with them for relevant specialists. (1C etc.) Company staff wage calculation. Account analysis. Fast input and installation of the new software and servicing for installed. (planned-economic & accounts software) I was a head of the group, has installed all the computers and computer network in the company. I personally wrote some software programs to support the automated operations of the telephone company (DBMS Fox\_Pro).

**Other Experience:**

- Technical Advisor (HR Department)